

RINGGOLD SCHOOL DISTRICT
400 Main Street
New Eagle, PA 15067

Regular Ringgold Board of School Directors' Meeting

Wednesday, December 15, 2021

I. CALL TO ORDER

The Regular Meeting of the Ringgold Board of School Directors, for General Purposes, was held at 7:01 PM. Notices of this meeting were sent to all Board Members and it was properly posted and advertised. The meeting was called to order by President William Stein, Jr., and the following Board Members were present to the call of the roll: Mrs. Flament, Mrs. Garry, Ms. Bobnar, Mrs. Glaneman, Mr. Kennedy, Mr. Mountain, Mrs. Ott, Mrs. Fine, and Mr. Stein.

II. ROLL CALL

President
First Vice President
Second Vice President

Mr. William C. Stein, Jr.
Mrs. Carol F. Flament
Mrs. Sherrie L. Garry
Mr. Gene R. Kennedy
Mr. Paul M. Mountain
Mrs. Maureen A. Ott
Mrs. Gail A. Glaneman
Mrs. Sarah Fine
Ms. Harley Bobnar

Also Present

Superintendent
Assistant Superintendent
Solicitor
Director of Finance & Board Secretary

Mr. Randall S. Skrinjorich
Mr. Thomas Grierson
Mr. Timothy R. Berggren
Ms. Kimberley Moore

Administration's Recommendation to the Board

The Assistant Superintendent stated that the Administration recommends that the Board considers implementing the District's Health and Safety Plan, requiring masks, due to the burden that is placed on school districts with contact tracing and quarantine advising. Our District is having difficulties managing these responsibilities without any support from the state. Without masks there is a concern that these difficulties will only intensify.

Motion to Amend the Agenda

Mr. Stein stated that due to the Court not making a decision on mask mandates until late Friday and the Board not having an opportunity to discuss this change and the response of the District to this change before tonight, he made a motion, seconded by Ms. Bobnar, to amend the Agenda to include the following motion: To amend the District's Health and Safety Plan so that masks are required to be worn in the District's buildings, subject to legally authorized exemptions and exceptions.

The motion to amend the Agenda passed by a vote of 5-4 by a call of the roll of the members present.

Voting Yes - Messr.: Stein, Mesdames: Glaneman, Bobnar, Fine, and Garry

Voting No – Messrs.: Mountain and Kennedy, Mesdames: Ott and Flament

Motion to Amend the District's Health and Safety Plan

A motion was made by Mr. Stein, and seconded by Ms. Bobnar, to amend the District's Health and Safety Plan so that masks are required to be worn in the District's buildings, subject to legally authorized exemptions and exceptions.

Prior to taking the vote, Mr. Stein asked for public comment from the audience. The following people in the audience made comments to the Board: Josh Agostoni, Brittany Macioce, Christine Cox, Kim Leasure, Emma Ott, and Clayton Bobnar.

The motion to amend the District's Health and Safety Plan passed by a vote of 5-4 by a call of the roll of the members present.

Voting Yes - Messr.: Stein, Mesdames: Glaneman, Bobnar, Fine, and Garry

Voting No – Messrs.: Mountain and Kennedy, Mesdames: Ott and Flament

III. SUPERINTENDENT'S REPORT – MR. SKRINJORICH

No Report.

IV. SECRETARY'S REPORT

No Report.

V. APPROVAL OF MINUTES

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mr. Kennedy, seconded by Mrs. Glaneman, to accept following minutes as presented:

- A. Regular Board Meeting of Wednesday, November 17, 2021**
- B. Reorganization Board Meeting of Wednesday, December 1, 2021**
- C. Regular Board Meeting of Wednesday, December 1, 2021**

VI. MON VALLEY CAREER AND TECHNOLOGY CENTER REPORT – MR. KENNEDY

No Report.

VII. INTERMEDIATE UNIT 1 REPORT – MRS. OTT

The annual convention is scheduled for March 22, 2022. The voting for new Board members will be done by mail-in voting. The IU plans to change the format of the convention by having more student involvement. The IU is hosting a Superintendent's Retreat December 16th and 17th.

VIII. SHASDA REPORT – MRS. OTT

First meeting is December 16, 2021.

IX. PSBA REPORT – MRS. OTT

No Report.

X. SOLICITOR'S REPORT – MR. BERGGREN

No Report

XI. PRESIDENT’S REPORT – MR. STEIN

Mr. Stein announced that the Board met in Executive Session prior to tonight’s meeting to discuss the following items:

- A. Personnel**
- B. School Safety**
- C. Receive Legal Counsel and Information from the Administration**

XII. VISITORS’ REQUESTS TO ADDRESS THE BOARD

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|--------------------------|-----------------|---------------------------------|
| Alisha Dibernardo | Monongahela, PA | <u>Topic:</u> COVID-19 |
| Rachael Anderson | Monongahela, PA | <u>Topic:</u> COVID-19 |
| Francne Smith | Donora, PA | <u>Topic:</u> Curriculum |

XIII. COMMITTEE REPORTS

- A. Business and Financial Services –Chairperson: Mrs. Ott**
Co-Chairpersons: Mrs. Flament and Mrs. Glaneman

1. Treasurer’s Reports

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Flament and seconded by Mrs. Garry, to accept the Treasurer’s Reports as presented. A copy of the Treasurer’s Reports can be found in the Appendix of these minutes.

2. Payment of Bills

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament and seconded by Mrs. Ott, to accept the Bills as presented. A copy of the Bills can be found in the Appendix of these minutes.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to approve Motions 3 through 8 as stated below:

3. Payment to HHSDR Invoice #11 – Phase 1

To approve payment to HHSDR in the amount of \$5,346.53 for Phase 1 Renovation Ringgold High School (Natatorium and Locker Rooms) project. Payment of invoice #11 will be made from the Capital Projects Fund.

4. Payments for Phase 1 Renovation Ringgold High School (Natatorium and Locker Rooms) project.

To approve payment to Allegheny City Electric, Inc. for Invoice #6 in the amount of \$59,203.63, Caliber Contracting Services, Inc. for Invoice #6 in the amount of \$471,582.66, East West Manufacturing & Supply, Inc. for Invoice #5 in the amount \$148,679.00, First American Industries, Inc. for Invoice #6 in the amount of \$59,819.93, for Phase 1 Renovation Ringgold High School (Natatorium and Locker Rooms) Project. Payment of the invoices will be made from the Capital Projects Fund.

5. Payment to HHSDR Invoice #2 – Phase 2

To approve payment to HHSDR in the amount of \$46,800.00 for Phase 2 Renovation Ringgold High School project. Payment of invoice #2 will be made from the Capital Projects Fund.

6. Payment to HHSDR Invoice #2 - FMS

To approve payment to HHSDR in the amount of \$8,625.00 for the Finley Middle School Demolition project. Payment of invoice #2 will be made from the Capital Reserve Fund.

7. Approval of Change Order from Allegheny City Electric, Inc.

To accept a change order from Allegheny City Electric, Inc., approved by the architects HHSDR, in the amount of \$4,055.00 for Phase 1 Renovation Ringgold High School (Natatorium and Locker Rooms) project. A copy of Change Order EC-1 is attached for review.

8. Approval of Change Order from East West Manufacturing & Supply Company, Inc.

To accept a change order from East West Manufacturing & Supply Company, Inc., approved by the architects HHSDR, in the amount of \$6,126.00 for Phase 1 Renovation Ringgold High School (Natatorium and Locker Rooms) project. A copy of Change Order HC-1 is attached for review.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Flament, seconded by Mrs. Glaneman, to approve Motions 9 through 11 as stated below:

9. Approval of Purchasing a Subscription with News2You

To approve the purchase of News2You as a curricular supplement at the secondary school level. The cost for 5 teacher licenses is \$1,098.25 and the funds will be taken from the General Fund.

10. Approval of Purchasing a License with IXL Learning

To approve the purchase of a license with IXL Learning as a curricular and intervention in Math and ELA at a cost of \$1,813.00 with funds to be taken from the General Fund.

11. Approval of an Agreement with Arc Human Services, Inc.

To accept the independent contractor agreement between the District and the Arc Human Services, Inc., a Pennsylvania nonprofit, to provide the District's referred students with transitional vocational services and individualized vocational training subject to final review and approval by the Solicitor and Administration.

**B. Personnel and Administration – Chairperson: Mrs. Ott
Co-chairpersons: Mrs. Flament and Mr. Kennedy**

1. Resignation of Personnel

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Ott, seconded by Mr. Kennedy, to approve the resignations of the following personnel.

Erin Zito – Teacher and National Junior Honor Society Advisor for Ringgold Middle School, effective on or before the completion of a 60 day hold period.

2. Addition to the Substitute Roster

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament to add the following people to the substitute roster, pending proper documentation:

Custodian

Christine Leary
Tracy Miller

Belle Vernon, PA
Finleyville, PA

Bus Driver Trainee

Courtney Moore Bentleyville, PA

Paraprofessional

Jessica Guerrieri Monongahela, PA

3. Letter of Retirement

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry to accept the following letters of retirement:

Mary Ellen McHugh – Teacher at Ringgold Elementary School North effective the last working day of the 2021-2022 School Year. Mrs. McHugh is retiring under the Early Retirement Incentive Program approved at the November 17, 2021 Board meeting.

Larry Coppi– Full-time Custodian for Ringgold School District effective June 30, 2022. Mr. Coppi is retiring under the Early Retirement Incentive Program approved at the November 17, 2021 Board meeting.

4. Granting Teacher Tenure

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Garry to grant tenure to the following people:

Hannah Casteneda
Sarah Newman
Victoria Cotter

5. Acceptance and Approval of Resignation

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament, to accept/approve the resignation of Dr. Kelly Sherbondy effective June 30, 2022 and to authorize the Board President to sign any necessary paperwork to effectuate same.

6. Permission to Hire an Individual

A motion is made to Amend the Agenda and add the following Motion to the Agenda.

The reason for this change to the posted Agenda is the Board met in Executive Session immediately prior to the Board meeting to review the results of the interviews of the candidates and discuss the Administration's recommendations as to the individual to be hired for this position. A decision on the individual to be hired did not occur until after this had happened immediately preceding this meeting.

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Ms. Bobnar to grant permission to hire the following individual pending proper documentation. Jessica Mooney as a Middle School, School Counselor at Step 1 of the salary schedule in the Teachers' Contract.

7. **Employment of Personnel**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Mrs. Flament to employ the following individuals:

Julia Natalia – ELA Teacher for Ringgold Middle School at a salary of \$41,000 – Step 1 – Master's Degree.

Greta Stadtfeld – Spanish Teacher for Ringgold High School at a salary of \$41,500 – Step 2 – Master's Degree.

Stephen Hope – School Counselor for Ringgold Middle School at a salary of \$50,300 – Step 11 – Master's Degree.

Jessica Mooney – School Counselor for Ringgold Middle School at a salary of \$41,000 – Step 1 – Master's Degree.

Phoebe Gorges – School Counselor for Ringgold High School at a salary of \$41,000 – Step 1 – Master's Degree.

Larissa Lindquist – Family and Consumer Science Teacher for Ringgold Middle School at a salary of \$46,400 – Step 8 – Master's Degree.

Alyse Atkins – Paraprofessional for Ringgold School District.

Amanda Rothrauff – Paraprofessional for Ringgold School District.

8. **Acceptance of Resignation and Approval of Agreement**

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Ott, seconded by Ms. Bobnar to accept the resignation of Rachel Roberts and approve the Agreement between the District, the Ringgold Education Association and Ms. Roberts.

C. Curriculum, Education & Technology – Chairperson: Mrs. Glaneman
Co-chairpersons: Mrs. Flament and Ms. Bobnar

1. Request to Attend an Overnight Student Field Trip

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mr. Kennedy, to approve a motion granting permission for the following field trips. This permission is subject to the terms and conditions of the Ringgold School District's Field Trip Policy #121, and also the chaperone requirements of the District.

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|---|--|
| High School and Middle School Show Choir | Walt Disney World Resort in Orlando, Florida May 20, 2022 - May 24, 2022 |
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TOTAL APPROXIMATE COST PER STUDENT \$1,200.00
NUMBER OF STUDENTS 60

| | |
|--------------------------|--|
| Indoor Percussion | East Coast Championship in Wildwood, New Jersey April 27, 2022 – May 1, 2022 |
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TOTAL APPROXIMATE COST PER STUDENT \$450.00
NUMBER OF STUDENTS 25

2. Request To Attend Conference

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Flament, to grant permission for the following conference:

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|--|--|
| Child Accounting/PIMS Jennifer Caulkett | 2022 PDE Data Summit Hershey Lodge March 21, 2022 - March 23, 2022 |
|--|--|

TOTAL COST \$1,096.50

**Police Department
Andy Lisiecki**

First Aid/CPR/AED Certification
PPG Place
January 19 - January 20, 2022

TOTAL COST

\$426.66

3. Approval of Purchasing Smart Futures

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Glaneman, seconded by Mrs. Garry, to approve the purchase of Smart Futures, a K-12 career readiness resource, for \$4,000, and professional development related to use of Smart Futures, at a cost of \$250

**D. Athletics – Chairperson: Mrs. Garry
Co-chairpersons: Mrs. Fine and Mr. Kennedy**

1. Resignation of a Coach

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, to approve the resignations of the following coach.

- 1. Natalie Adams - Assistant Varsity Girls Basketball Coach – effective December 6, 2021.**

2. Appointment of Coach

The Board, by a unanimous vote to the call of the roll of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to hire the following coaches. Salaries will be based on the 2021-2022 budget. Appointments are subject to contract documents prepared by the Administration and Solicitor.

Winter Coaches

1. Varsity Basketball

- a. **Alissa Nolff - Girls' Junior Varsity/Varsity Basketball**
Assistant coach at a salary of \$2,856.00 (Annual Contract).

3. Use of Facility Requests

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Ott, to approve the following Use of Facilities requests. The following requests and approvals for use of facilities are subject to the terms and conditions of the Ringgold School District's Health and Safety Plan, the Ringgold School District's Athletic Policies and Procedures, and the District's use of School Facilities and Grounds Policy #707. The use of District facilities is also subject to any government Mandates or Recommendations from the Department of Health, the Department of Education, or any other government agency related to health and safety issues. The granting of the use of facilities shall be subject to change as determined by the Administration as it deems necessary for the health and safety of the participants, as well as the District's students and staff. Failure of any group to strictly follow the requirements and conditions as provided for above shall result in the group's permission to use the District's facilities being revoked.

1. Ringgold High School Swimming & Diving Boosters

- a. Use of High School Cafeteria before swim meets to allow students to do homework and have food provided by the boosters.
- b. Fees - No fees associated with this usage as the request occurs during normal operating hours and does not require the presence of additional custodial or security personnel.

2. Feel the Rhythm Dance Studio (Kaylee Naden)

- a. Use of RMS Auditorium and stage for dance rehearsal and recital for dates in May and June. Document attached; Option #1 will be used.
- b. Group will be charged fees for rental (\$100/day), custodial (\$30/hours), security (\$20/hour) and auditorium director (\$41/hour).
 - i. Final dollar amount will be calculated at a date closer to the event once specific needs are determined

3. Miss Barbara's School of Dance (Barbara Rudar)

- a. Use of RMS Auditorium and stage for dance rehearsal and recital on June 8, 2022 from 5:00 pm to 9:00 pm and June 10, 2022 from 6:00 pm to 10:00 pm.
- b. Group will be charged fees for rental (\$100/day), custodial (\$30/hours), security (\$20/hour) and auditorium director (\$41/hour).
 - i. Final dollar amount will be calculated at a date closer to the event once specific needs are determined.

4. Approval of an Individual Swimmer

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Ms. Bobnar, to allow the following out of District student to travel with the Ringgold School District Swim Team to meets.

1. California School District Swimmer – Carly Kubitza

- a. Was approved by California School District to travel with Ringgold on, November 17, 2021. A copy of a document from their Superintendent was included in the Board packet.

E. Health and Nutrition – Chairperson: Ms. Bobnar Co-chairpersons: Mr. Mountain and Mrs. Fine

No Report.

F. Safety and Security – Chairperson: Mr. Mountain Co-chairpersons: Mrs. Ott and Mrs. Fine

No Report.

G. Facilities, Planning, and Transportation – Chairperson: Mr. Kennedy – Co-chairpersons: Mrs. Garry and Mrs. Glaneman

No Report.

XIV. ADJOURNMENT

The Board, by a unanimous voice vote of the nine members present, approved a motion by Mrs. Garry, seconded by Mrs. Flament, to adjourn.

The Board adjourned at 8:04 PM.



**Kimberley Moore Burchill
Secretary of the Board
Ringgold Board of School Directors**